

**GUILFORD REGULAR TOWN BOARD MEETING
WEDNESDAY, FEBRUARY 9, 2022 at 7:00 PM
TOWN HALL, GUILFORD CENTER
STATE OF NEW YORK**

Town Board present:

Supervisor George Seneck
Councilmember Terence Ives
Councilmember Thomas Ives
Councilmember Matthew Retz
Councilmember Gilda Ward

Officials present: Town Clerk Lisa A. French

Highway Superintendent Robert Fleming

I CALL TO ORDER- Meeting was called to order by Supervisor Seneck at 7pm.

II PLEDGE OF ALLEGIANCE- Councilman Terrance Ives led the Pledge of Allegiance to the Flag.

III MEET WITH ATTORNEY- The board discussed the general conditions of the contract proposal of Lamont Engineering for the High Bridge Wind project with Attorney Brady Begeal. After said discussion, motion was made by Councilman Terry Ives, seconded by Councilwoman Gilda Ward to sign the Resolution Awarding a Contract for Technical Support and Compliance Monitoring Professional Services in connection with the High Bridge Wind Project. Ayes: Supervisor Seneck and Councilmember's Terry Ives, Tom Ives, Matt Retz and Gilda Ward. Noes: None. Motion carries

IV APPROVAL OF MINUTES -Motion to dispense with the reading of the minutes from the January 12, 2022 and January 25, 2022 meetings was moved by Councilmember Tom Ives, seconded by Councilmember's Terry Ives and carried. Ayes: Supervisor Seneck and Councilmember's Terry Ives, Tom Ives, Matt Retz and Gilda Ward. Noes: None. Motion carries

Motion to approve the minutes from the January 12, 2022 and January 25, 2022 meetings was moved by Councilmember Terry Ives seconded by Councilmember Tom Ives. Ayes: Supervisor Seneck and Councilmember's Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None

V FROM THE FLOOR- A town resident requested that the town website be updated with the current minutes. The clerk stated that the website will not always upload the documents. Supervisor Seneck mentioned possible training for the Clerk and possibly checking into why the website is not working correctly.

VI SUPERVISOR –

A. GEORGE SENECK – Supervisor George Seneck reported the following:

1. Received correspondences from the State Comptroller’s Office regarding incomplete monthly reports for Justice Persons and the Ag. and Markets SPCA inspection.
2. Received the Chenango Count Code Enforcement Report.
3. Set up Escrow Accounts at NBT for the High Bridge Wind Farm Project.
4. Submitted tentative plans to Bonadio and Co. LLP for use of ARPA funds.
5. Spoke with the Superintendent Bullock of the Sidney Central School District about issues on Junction Road.

B. TOWN CLERK – Town Clerk Lisa French reported the following:

1. Everything is business as usual. Tax collection is in process and very busy

C. FINANCIALS – January Financials were distributed to board members. Motion to approve the January financial as presented was moved by Councilman Tom Ives, seconded by Terry Ives and carried.

AYES: Supervisor Seneck, Councilmember’s Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. NOES: None. Motion carries.

Motion to accept the 2021 Year End Budget Amendments as presented moved by Councilmember Terry Ives, seconded by Councilmember Matt Retz. AYES: Supervisor Seneck, Councilmember’s Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. NOES: None. Motion carries.

**Adopted Budget Amendments
March 2021**

Guilford Water

Transfer to SW2-200 Water Capital		
Project Checking	+2,500.00	
From Unassigned Fund Balance		\$-2,500.00

**Corrected Budget Amendment
March 2021**

Guilford Water

Increase the Appropriated Fund Balance for Guilford Water (SW2) by \$2,500

Increase expenditure SW2-9950.9 \$2,500
Transfer to Capital \$2,500

**Adopted Budget Amendments
July 2021**

Town General

Increase Budget A1920.4 Municipal Assoc. Dues +\$200

From A1990.4 Contingent		- \$200
Increase Budget A7110.4 Parks Contractual	+ \$800	
From A1990.4 Contingent		- \$800
Increase A3510.4 Dog Control Contractual	+ \$850	
From A1990.4 Contingent		- \$850

Town Highway

Increase Revenue DA3501 –CHIPS	+ \$90,277.67	
Increase Revenue DA3502 Pave NY	+ \$71,307.54	
Increase Revenue DA3503 EWR	+ \$60,505.22	

Increase Appropriations DA5112.2 Improvements Capital Outlay
 Line total to \$405,872.52 from revenue increases DA3501, DA3502 and
 DA 3503

Mount Upton Water

Increase Budget SW1-8340.4		
Distribution Contractual	+ \$30,000	
From Unassigned Fund Balance (water tank repair)		- \$30,000

Adopted Budget Amendments

August 2021

(updated 1:42 PM 8/1/21)

General Fund

Increase Budget A1420.42	+ \$10,000	
Attorney High Bridge Wind		
From Unassigned Fund Balance		- \$10,000
Increase Budget A1380.4	+ \$500	
Fiscal Agent Fees		
From Contingent A1990.4		- \$500

Highway Fund

Increase Budget DA 5130.2	+ \$120,000	
From Highway Equipment		
Savings		- \$120,000
(Balance of payment for new		

truck and trailer)
 Adopted Budget Amendments
 For September 2021

Town General

Increase Appropriation A1110.2		
Justice Equipment	+ \$1,100	
From Revenue A3021 – State		
Aid Justice Court Grant		-\$1,100

Town Highway

Increase Appropriation DA5120.4		
Bridges Contractual	+55,000.00	
From Unassigned Fund Balance		-\$55,000.00

Adopted Budget Amendments
 For October 2021

Town General

Increase Appropriation A7110.4		
Parks Contractual	+\$400	
From Contingent A1990.4		-\$400
Transfer from Unassigned Fund	-\$60,000	
Balance to Equipment Reserve		+ \$60,000
Transfer from Unassigned Fund	-\$40,000	
Balance to Building Fund (Reserve)		+\$40,000

Town Highway

Increase Appropriation DA5110.4		
Repairs Contractual	+\$40,000	
From Unassigned Fund		
Balance		-\$40,000
(flood damage)		

Increase Appropriation DA130.2		
Machinery Equipment	+\$31,000	

From Hwy. Equipment Savings (payment Dodge 1 ton)		\$-31,000
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Increase Appropriation DA9089.8		
Other Employee Benefits	+\$450	
From DA9010.8 State Retirement (shirts and jackets)		-\$450

Adopted Budget Amendments
For November 2021

Town General

Increase Appropriation A1410.11 Deputy Town Clerk	+\$9,000	
From Unassigned Fund Balance		-\$9,000

Increase Appropriation A3510.4 Dog Control Contractual	+\$500	
From A1990.4 Contingent		-\$500

Increase Appropriation A7110.4 Parks Contractual	+\$225	
From A1990.4 Contingent		-\$225

Increase Appropriation A9060.8 Medical Insurance	+\$3,000	
From Unassigned Fund Balance		-\$3,000

Town Highway

Increase Appropriation A5112.2 Improvement Capital Outlay	+\$74,000	
From Unassigned Fund Balance		-\$74,000

Mount Upton Water

Increase appropriation SW1-8340.2 Distribution Equipment	+\$875	
From Appropriation		

SW1-8340.4		
Distribution Contr.		-\$875

Guilford Water

Increase Appropriation SW2-8310.2		
Admin Equipment	+\$86	
From SW2-8410.4		
Admin Contractual		-\$86

**Proposed Budget Amendments
For December 2021**

<u>General Fund</u>	Increase Appropriation A1220.4		
	Supervisor Contractual	+\$1,250	
	From A1990.4 Contingent		-\$1,250
	(bythebooks)		
	Increase Appropriation A5010.4	+\$200	
	Hwy.Super Contractual		
	From A1990.4 Contingent		-\$200
	(Assoc. Dues)		
	Transfer from Unassigned Fund Balance	-\$100,000	
	To Building Reserve		\$100,000

Highway Fund

Increase Appropriation DA5130.2		
Machinery Equipment	+\$34,992	
From Equipment Reserve		-\$34,992
Increase Appropriation DA5110.4	+\$6,500	
From Unassigned Fund Balance		-\$6,500

**Proposed Year End Budget
Amendments for December 2021**

General Fund

Increase Appropriation A1355.1		
Assessor Personnel	+\$902.91	

From Unassigned Fund Balance (Salary adjustment for new assessor)		-\$902.91
Increase Appropriation A9010.8		
State Retirement	+\$4,130.68	
From Unassigned Fund Balance		-\$4,130.68
Increase Appropriation A9060.8		
Medical Insurance	+\$1,897.81	
From Unassigned Fund Balance		-\$1,897.81

Highway Fund

Increase Appropriation DA5110.4		
Repairs Contractual	+\$10,139.62	
From Unassigned Fund Balance		-\$10,139.62

Mt. Upton Water

Transfer from SW1-8330.2		
Purification Equipment to SW1-8330,4	-\$29.50	
Purification Contractual		+\$29.50

- A. HIGHWAY** - Highway Superintendent Bob Fleming reported the following:
1. Superintendent Fleming met with the Highway Committee on February 8, 2022 and talked about trading in the loader. He will work on getting prices. Also truck #26 is 7 years old and it would take 6-8 months to get a new one. He met with Northland regarding what roads they are going to use and to core the roads for a baseline starting point. He also met with Lamont Engineering about wells. He stated the highway crew has plowed and/or salted the roads 32 times. They are using a good amount of salt and sand. Superintendent Fleming stated that highway crew member Chad Stein needs to have his foot operated on and would like to borrow an extra week of time for recovery. The board stated that they would allow him to borrow time but it would be extracted from time earned in the future.

B. COMMITTEE REPORTS

1. **HIGHWAY COMMITTEE**- Covered above under highway
2. **BUILDING COMMITTEE** – Councilmember Ward reported the following:

The park is closed for the winter. Councilwoman Ward and Councilman Retz met and discussed having the Boy Scouts do some repairs at the park next year. The Boy Scouts fundraise for their projects. Also, Paul Heath suffered a pretty extensive water loss in Mt. Upton. NY Rural Water helped find the leak. Councilwoman Ward stated we need to upgrade the equipment. Steve Cummings thought that possibly switching tanks caused the leak. Councilwoman Ward would like to reach out to Sue Mott to shampoo the carpets in the building.

VII OLD BUSINESS – there was no old business to discuss

VIII NEW BUSINESS

A. Wilkinson Junkyard- A discussion was had regarding the progress made by Mr. Wilkinson regarding cleaning up his junkyard. Councilwoman Ward mentioned her concern that his junkyard is expanding across the road. If all are satisfied with his progress, Supervisor Seneck with notify the attorney.

B. Date and Time of Audit-Motion made by Councilman Terry Ives, seconded by Councilman Matt Retz to audit the books Saturday at 9am and at 12pm. AYES: Supervisor Seneck, Councilmember's Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. NOES: None. Motion carries.

C. The town clerk heating system has not been working properly. The town is getting quotes to fix and/or supplement the current heating system.

VIII FROM THE FLOOR

X EXECUTIVE SESSION- Motion to go into executive session was made by Councilman Terry Ives, seconded by Councilwoman Ward to discuss a personnel issue.

XI AUDIT & PAYMENT OF BILLS

At an earlier time, the General Fund vouchers number 26 to 41 in the amount of \$13,257.54, Highway vouchers number 24 to 41 in the amount of \$27823.76, Lighting District voucher number 03&04 in the amount of \$669.40, Mt. Upton Water District vouchers number 07 to 12 in the amount of \$1,117.88 and Guilford Water District vouchers number 06 to 09 in the amount of \$1,701.06, and Capital voucher number 2 in the amount of \$2,323.00 were audited. Motion to approve payment of the bills moved by Councilmember Terry Ives, seconded by Councilmember Gilda Ward. AYES: Supervisor Seneck, Councilmember's Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.

XII ADJOURNMENT

Being no further business, Councilmember Terry Ives moved to adjourn at 9:299 p.m. Seconded by Councilmember Tom Ives. Ayes: Supervisor Seneck, Councilmember's Terry Ives, Tom Ives, Matt Retz, and Gilda Ward. Noes: None. Motion carries.

Respectfully Submitted,



Lisa A. French, Town Clerk